



INSTITUTE FOR CONSECRATED LIFE IN ASIA

APPLICATION FOR ADMISSION TO GRADUATE STUDIES

Recent 2 x 2 Photo of Applicant

Instructions:

Fill out this form carefully. Print or type all information requested. Use separate sheets to answer some of the items, if necessary.

Only application forms properly accomplished and submitted with the complete requirements will be processed.

Form section for 'For the School Year' and 'Graduate Degree Program(s) Applied for:' with checkboxes for semesters and program types.

PERSONAL INFORMATION

Main form section for personal information including legal name, permanent and mailing addresses, telephone numbers, gender, date of birth, citizenship, and contact information.

Please do not write below this line.

APPLICATION FEE PAID

Form section for 'APPLICATION FEE PAID' with fields for OR No., Amount Paid, Date, and Prepared by.

Form section for administrative tracking with fields for Date Received, Secretariat, Graduate Department, Faculty Secretary, Cashier, and Registrar.

Legal Name	<i>(Name in Birth Certificate)</i> Last Name	First Name	Middle Name
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EDUCATIONAL BACKGROUND – SCHOOLS ATTENDED

	Complete Name and Location of All Schools Attended	Dates of Attendance	Degree and Year Received or Expected
Graduate School			
College			
High School			

ACADEMIC HONORS OR PROFESSIONAL/SPECIAL AWARDS RECEIVED

Award(s) Received	Awarding Institution	Date

TEACHING EXPERIENCE

Subject(s) Taught	School(s)	Inclusive Dates

RESEARCH EXPERIENCE

Research Projects	Institution Where Conducted	Position in Project	Inclusive Dates

Legal Name	<i>(Name in Birth Certificate)</i> Last Name	First Name	Middle Name
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PUBLISHED RESEARCH PAPERS / UNPUBLISHED RESEARCH PRESENTED

Titles	Publication(s)/Conference(s)	Date

OTHER WORK EXPERIENCE AFTER GRADUATION FROM COLLEGE

Position	Company/Firm/Congregation	Date

SEMINARS/TRAINING

(relevant to the program of study you are applying for, if any)

Seminars/Workshops Training Programs Attended	Organizing Institution(s)	Inclusive Dates

REFERENCES

(Please see the RECOMMENDATION FOR GRADUATE ADMISSION Form. The instructions given there indicate which names are to be written below.)

	Name	Position, Institution, Telephone No. & E-mail Address
1		
2		

<i>Legal Name</i>	<i>(Name in Birth Certificate) Last Name</i>	<i>First Name</i>	<i>Middle Name</i>
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PERSONAL

ESSAY

(The essay should be written in English, 2 to 3 pages long, typewritten, double-spaced, and printed on short bond paper.)

Please write a personal essay that covers the following:

- a. reasons for pursuing graduate studies at this time;
- b. reasons for choosing your program of study;
- c. personal qualities, abilities or special skills which you feel will help you do well in your chosen program of study;
- d. constraints or difficulties that you anticipate to encounter while taking graduate studies;
- e. potential contribution to your profession, to your congregation and to society/to the world, in general.

Important:

Credentials filed in support of this application become the property of the Institute for Consecrated Life in Asia (ICLA) and will not be returned to the applicant.

ADDITIONAL INFORMATION REQUIRED FROM INTERNATIONAL APPLICANTS	DO NOT FILL UP (For Registrar's Use)														
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I hereby certify that all information written in this application is complete and accurate. If accepted as a student, I agree that my admission, registration, and graduation are subject to the rules and regulations of the Institute for Consecrated Life in Asia (ICLA).

APPLICANT'S SIGNATURE _____ DATE _____



INSTITUTE FOR CONSECRATED LIFE IN ASIA

RECOMMENDATION FOR GRADUATE ADMISSION

Name of Applicant	Graduate Degree Program Applied for
<div style="display: flex; justify-content: space-between;"> Last Name First Name Middle Name </div>	

To the applicant:

Please submit two (2) recommendations.

- The first must be from a former professor, dean, or head of the college or graduate school that you attended.
- The second must be from your immediate superior or recognized authorities in the discipline/field or area of specialization.

I agree that the recommendation(s) I am requesting shall be held in confidence by the Institute for Consecrated Life in Asia [] Yes [] No (ICLA) and I hereby waive my rights to examine it (them).	Applicant's Signature	Date
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To the recommending person:

The student named above is applying for graduate studies at the Institute for Consecrated Life in Asia (ICLA) and has given your name as reference. Your evaluation, along with the materials submitted by the applicant, will help us in evaluating his/her application.

1. How long have you known the applicant? _____
2. How did you come to know the applicant? _____
3. How would you rate the applicant in terms of the following factors? (Please check corresponding box)

CRITERIA	Excellent	Above-Average	Average	Fair	Not Observed
1. Intellectual Ability					
2. Clarity of Oral Expression					
3. Written Expression					
4. Maturity					
5. Initiative					
6. Emotional Stability					
7. Leadership Ability/Qualities					
8. Diligence in Study & Work Habits					

4. Please write below your overall impression of the applicant's skills, abilities, and personality traits that will have a direct bearing on the applicant's success in completing the graduate degree program. Thank you. Your recommendation is highly appreciated.
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-
-

Recommending Person's Complete Name and Signature	
Institution, Complete Address and Contact Numbers/E-mail Address	

Note: This form should be submitted to the ICLA - Office of the Secretary in a sealed envelope and signed on the flap by the recommending person together with the rest of the requirements for applying for graduate studies. The Institute reserves the right to contact the persons making the recommendations to confirm or